

APPENDIX 2

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: e.g. Directorate/Ref No/Year - 2021012

BOX 1.

DIRECTORATE: LOSC

DATE:02/09/2020

Contact Name: Anita Linsdell

Tel. No.: 01302 734522

Subject Matter: Transport for those families with exceptional circumstances

BOX 2

DECISION TAKEN:

To provide personalised travel arrangements for children when they or their families are extremely clinically vulnerable.

BOX 3

REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:

This Decision record has been requested by Councillor Nuala Fennelly. Transport is usually provided using the best value principal. Children are transported to Special Schools using mini buses with 16 seats. The government guidance suggests that social distancing is not required on dedicated home to school transport and the Council has been working to this advice. However, it is recognised that this may be of concern to parents who are extremely clinically vulnerable. Therefore the decision has been taken to provide an individualised service which ensures social distancing is in place in these circumstances. This will take the form of one driver and one child per vehicle. The full costs are not able to be identified at this time, however, individual journeys cost between £30

and £80 depending on the distance. A claim will be submitted for additional costs to SYPTE who have received funding for home to school transport. However, reimbursement is not guaranteed

**BOX 4
BACKGROUND PAPERS**

NO (If YES please list and submit copies with this form)

**BOX 5
INFORMATION NOT FOR PUBLICATION:**

This is not exempt

Name: Anita Linsdell **Signature:** ██████████ **Date** 02/09/2020

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6
AUTHORISATION:**

Signed: ██████████

Date: 04/09/2020

Director of Learning, Opportunities and Skills

Does this decision require authorisation by the Chief Financial Officer or other Officer?

YES/NO

If yes please authorise below:

Signed: _____ **Date:** _____

Director/Assistant Director of _____

Consultation with Relevant Member(s)

Signed: _____ **Date:** _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair)

Declaration of Interest YES/NO

If YES please give details below:

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.